



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Tuesday January 2, 2024

MINUTES

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera
Staff: Dr. Madeline Negrón, Dr. Michael Finley, Dr. Paul Whyte, Ms. Patricia DeMaio, Ms. Keisha Redd-Hannans, Ms. Linda Hannans, Ms. Kristina DeNegre, Mr. Thomas Lamb, Ms. Typhanie Jackson, Ms. Gemma Joseph Lumpkin, Ms. Jessica Haxhi, Ms. Mary Derwin, Ms. Cari Strand, Mr. Christian Tabares, Attorney Elias Alexiades
Guests: Jay Brotman from Svigals + Partners, Kemp Morhart, The S/L/A/M Collaborative

Call to Order: Mr. Wilcox called the meeting to order at 4:32 p.m.

Summary of Motions:

1. **Recommend Approval of Action Items:** A motion by Dr. Yarborough, seconded by Mr. Wilcox, to Recommend Approval of 5 Abstracts, 21 Agreements, 4 Contracts, 5 Purchase Orders and 1 Change Order was unanimously approved by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
2. **Motion to Adjourn:** A motion by Ms. Rivera, seconded by Mr. Wilcox to adjourn the meeting at 7:50 p.m., was approved by Roll Call Vote: Ms. Rivera, Yes; Mr. Wilcox, Yes; Dr. Yarborough not present.

I. INFORMATION ONLY & ACTION ITEMS:

A. INFORMATION ONLY: Committee members did not have questions about the following Information Only Items approved by the Superintendent:

1. Agreement with Sean Allen, Sr., to provide a social-emotional support program for students at Celentano School, from January 3, 2024 to June 5, 2024, in an amount not to exceed \$8,500.00.
Funding Source: Title I Program Acct. #2531-5265-56694-0048
2. Agreement with Connecticut State Community College – Gateway, to provide Introduction to Criminal Justice course for up to 20 HSC students, from February 2, 2024 to May 13, 2024, in an amount not to exceed \$16,272.00.
Funding Source: ARP ESSER III Carryover Program Acct. # 2553-6399-56694-0066
3. Agreement with Hearst Communications, Inc., to provide a three-month marketing campaign to support Interdistrict recruitment for HSC, from January 9, 2024 to March 30, 2024, in an amount not to exceed \$7,000.00.
Funding Source: Interdistrict Magnet Program Acct. #270-433-66-56697
4. Agreement with Faythe Johnson, to provide support to a speech-pathologist, under the supervision of a certified Speech-Language Pathologist, SLP, by implementing service plans, providing treatment, documentation, data collection and reporting, from January 10, 2024 to June 30, 2024, in an amount not to

exceed \$5,508.00.

Funding Source: 2023-2024 Operating Budget Acct. #190-490-56694

5. Memorandum of Understanding with Yale New Haven Hospital, to provide the New Haven Public School District with a grant in the amount of \$16,653.00 to fund internships for 14 high school students enrolled in the School to Career Program for Spring 2024 Semester, from February 1, 2024 to April 4, 2024.
6. Memorandum of Understanding with Yale New Haven Hospital to provide the New Haven Public School District with a grant, in the amount of \$4,760.00 for students participating in the Virtual Career Awareness Program, from February 20, 2024 to March 28, 2024.
7. Agreement with SmartPass, Inc. to provide Hillhouse High School with Hall Pass Pro Plan program which provide digital Hall Passes from January 8, 2024 to June 30, 2024, in an amount not to exceed \$4,092.00.
Funding Source: Title I SIG Carryover III Acct. # 2531-6426-54413-0062
8. Agreement with TetherEd to provide website hosting with continuous support of the Virtual School Explorer platform that enables families to know schools from home with application feedback and integrated social media and marketing capabilities for the Choice and Enrollment office from December 1, 2023 to March 1, 2024 in an amount not to exceed \$15,000.00.
Funding Source: 2023-2024 Operating Budget Acct. # 190-40700-56694
9. Purchase Order under State Contract 20PSX0088 with Dalene Flooring to cover after hour costs and additional tread at Hillhouse High School, in an amount of \$4,608.73.
Funding Source: 2023-2024 Capital Projects Acct.# 3C24-2461-58101

B. ABSTRACTS:

1. Yale New Haven Hospital Career Awareness Program Grant, in the amount of \$4,760.00 for January 9, 2024 to April 30, 2024 to provide a virtual career awareness program for high school students was presented by Ms. Natalino who provided an overview of the program.
Funding Source: Yale New Haven Hospital
2. Yale New Haven Hospital School to Career Program Grant, in the amount of \$16,659.00 for January 9, 2024 to June 30, 2024 to provide in-person, paid internships to 14 high school students was presented by Ms. Natalino, who answered questions about the program.
Funding Source: Yale New Haven Hospital
3. FAFSA Challenge Grant in the amount of \$21,605.00 for December 11, 2023 to June 30, 2024, to support improvement of FAFSA completion rates for James Hillhouse, Wilbur Cross, New Haven Academy, Metropolitan Business Academy and COOP high schools was presented by Ms. Natalino, who answered questions about the program.
Funding Source: Connecticut State Department of Education
4. Title IVA – Student Support and Academic Enrichment Grant 2024, in the amount of \$837,564.00 of which \$787,647.96 is designated for public schools and \$49,916.04 is designated for non-public schools was presented by Ms. Haxhi, who provided an overview of the funded programs under the grant. In response to Dr. Yarborough’s question about the possibility of including environmental programs under the grant, Ms.

Haxhi indicated that she would follow-up.

Funding Source: Connecticut State Department of Education

5. CT-AUMH Integrated Care Pilot Project in the amount of \$24,000.00 per year for two years, to support a stipend for a Family Educator in the Fair Haven School Family Resource Center for January 1, 2024 to December 30, 2024 was presented by Ms. Joseph-Lumpkin who reported that 100 families are served by the grant.

Funding Source: Connecticut Department of Social Services and
Connecticut Association for Infant Mental Health

C. AGREEMENTS:

1. Agreement with Trifecta Ecosystems, Inc., to plan, build and install an additional garden and outdoor education/community area at HSC, from January 9, 2024 to June 30, 2024, in an amount not to exceed \$75,000.00 was presented by Ms. Strand.

Funding Source: SIG – HSC Program Acct. #2531-6393-56694-0066

2. Agreement with Great School Partnership, Inc., to provide professional development to faculty at HSC to support continued implementation of a project-based learning curriculum in a mastery-based grading system, from January 9, 2024 to June 30, 2024, in an amount not to exceed \$52,000.00 was presented by Ms. Strand.

Funding Source: School Improvement Grant HSC Acct. #2531-6393-56694-0066

Correction: After the meeting, a typo was discovered in the funding account number. The account number was corrected from 2531-6399 to 2531-6393 as indicated above; the corrected account number will appear on the Action Item listing for the New Haven Board of Education meeting.

3. Agreement with Leadership, Education and Athletics in Partnership, Inc., (LEAP), to provide an after-school literacy based enrichment program for up to 245 students, grades 1st through 8th in Title I Schools, from February 1, 2024 to June 9, 2024, in an amount not to exceed \$50,000.00 was presented by Ms. Redd-Hannans on behalf of Ms. Camacho.

Funding Source: Title I C/O Program Acct. # 2531-5265-56905-0000

Correction: After the meeting, it was discovered that the funding source was incorrectly stated: the funding source is from Title I Carryover, not Title I as originally stated. The correction is indicated here and will appear on the Action Items listing for the New Haven Board of Education meeting.

4. Agreement with Achievement First, to provide special education services for New Haven Public School students attend the Amistad Academy Charter School and Elm City Charter School, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$497,414.00 was presented by Ms. Jackson who reported that the negotiations with the Charter School was delayed and that in the future, the organization will continue to seek increased funding for services.

Funding Source: 2020-2024 Operating Budget Acct. # 190-494-56694

5. Amendment #1 to Agreement #91361165 with Cheshire Fitness Zone, to increase funding of \$141,960.000 by \$141,960.00 to \$283,920.00 and to increase Scope of Service to provide increased staffing for speech-language remediation and evaluation throughout the district was presented by Ms. Jackson.

Funding Source: 2023-2024 Operating Budget Acct. #190-490-56694

6. Amendment #1 to Agreement #91362371 with RelayHub, LLC, to change the start date of the Agreement from August 28, 2023 to July 1, 2023, with no change in funding amount of \$97,200.00 was presented by Ms. Jackson. Funding Source: 2023-2024 Operating Budget Acct. #190-490-00-56694
7. Memorandum of Understanding by and between the Connecticut Association for Infant Mental Health and the New Haven Board of Education, to participate in an Integrated Care Pilot Project at the Fair Haven School Family Resource Center, and to provide grant funding in the amount of \$24,000.00 to support a stipend for a Family Resource Center Educator, from January 1, 2024 to December 30, 2025 was presented by Ms. Joseph-Lumpkin, who explained that the MOU was related to the Abstract she presented for the Integrated Care Pilot Project.

Discussion: Mr. Wilcox recommended that in future, Memorandums will be listed as a separate category so as not to confuse with Agreements.

8. Amendment #1 to Agreement #96399777 with ARTE, Inc., to expand the Scope of Service to include after school programming at Jepson and Clinton Avenue schools; to provide after school programming for McKinney-Vento families at the Atwater Senior Center; and, to provide Saturday Academy and College Readiness programming for McKinney-Vento homeless students at the Atwater Senior Center; and, to increase funding of \$85,050.00 by \$43,130.00 to \$128,180.00 was presented by Ms. Joseph-Lumpkin and Mr. Tabares. Ms. Joseph Lumpkin addressed concerns raised about a potential staff conflict of interest related to homeless funding. She indicated that the district follows the Board of Education Policy #9720 and discussed the process and guidelines utilized in the department to address conflict of interest issues.

Funding Sources: ARP ESSER III C/O- 2553-6399-56694-0444 (\$28,350.00- FAME)
 ARP ESSER III C/O- 2553-6399-56694-0444 (\$18,900.00- John C. Daniel)
 ARP ESSER III C/O- 2553-6399-56694-0444 (\$18,900.00- Truman)
 ARP ESSER III C/O- 2553-6399-56694-0444 (\$18,900.00- Troup)
ARP ESSER III C/O- 2553-6399-56694-0444 (\$6,650.00- Clinton Ave)
ARP ESSER III C/O- 2553-6399-56694-0444 (\$16,450.00- Jepson)
ARP ESSER II Homeless Children and Youth- 2555-6452-56697-0111 (\$20,000)

Discussion: Ms. Joseph-Lumpkin discussed the program and addressed concerns raised about a staff conflict of interest with the contractor. She reviewed the Board of Education's Conflict of Interest Policy and indicated that she has followed the policy; staff in question was not involved in selection of the contractor, in negotiation of the Agreement or funding decisions. She is the McKinney Vento grant manager, not the staff person in question. Dr. Negron was asked to weigh in on the conflict of interest issue. She reported that she has reviewed the Board of Education Conflict of Interest Policy, reviewed internal processes with Ms. Joseph Lumpkin and is confident the situation is being handled appropriately. Ms. Joseph-Lumpkin indicated that she will provide further information on the vendor selection process during her presentation. Committee members indicated that they preferred voting on action items after that presentation. **No motion was made and no vote was taken.**

9. Amendment #2 to Agreement #95384038 with Auntie Rose Child Care, to convert unenrolled slots converted into 9 infant/toddler slots, and to increase funding of \$365,708.00 by \$60,750.00 to \$426,458.00 was presented by Ms. Derwin on behalf of Ms. Diaz-Valencia.
 Funding Source: School Readiness Priority Program Acct. #2523-6432-56697-0442
10. Amendment #3 to Agreement #95384040 with Calvin Hill Day Care Center to increase the number of slots from 11 by 1 to 12, and to increase funding of \$72,400.00 by \$3,600.00 to \$76,000.00 was presented by Ms. Derwin on behalf of Ms. Diaz-Valencia.

- Funding Source: School Readiness Priority Program Acct. #2523-6432-56697-0442
11. Amendment #2 to Agreement #95384032 with First Step Child Care, to increase the number of slots by 2, and to increase funding of \$237,216.00 by \$8,924.00 to \$246,140.00 was presented by Ms. Derwin on behalf of Ms. Diaz-Valencia.
Funding Source: School Readiness Priority Program Acct. #2523-6432-56697-0442
12. Amendment #2 to Agreement #95384024 with Friends Center, to increase the number of slots from 60 by 1 to 61 slots, and to increase funding of \$593,040.00 by \$4,462.00 to \$597,502.00 was presented by Ms. Derwin on behalf of Ms. Diaz-Valencia.
Funding Source: School Readiness Priority Program Acct. #2523-6432-56697-0442
13. Amendment #2 to Agreement with Gateway Community College, to convert six open full day Pre-K slots to four infant toddler slots, and to increase funding of \$295,720.00 by \$27,000.00 to \$322,720.00 was presented by Ms. Derwin on behalf of Ms. Diaz-Valencia
Funding Source: School Readiness Priority Program Acct. #2523-6432-56697-0442
14. Amendment #2 to Agreement with The Little School House, to convert four unfilled Pre-K slots to four infant/toddler slots, and to increase funding of \$177,912.00 by \$27,000.00 to \$204,912.00 was presented by Ms. Derwin on behalf of Ms. Diaz-Valencia.
Funding Source: School Readiness Priority Program Acct. #2523-6432-56697-0442
15. Amendment #2 to Agreement #95384025 with Montessori School on Edgewood, to reduce the number of slots by 4, and to decrease funding of \$306,404.00 by \$17,848.00 to \$288,556.00 was presented by Ms. Derwin on behalf of Ms. Diaz-Valencia.
Funding Source: School Readiness Priority Program Acct. #2523-6432-56697-0442
16. Amendment #2 to Agreement with Westville Community Nursery School, to convert 2-part day slots to 1 school day slot, and to decrease funding of \$69,720.00 by \$3,000.00 to \$66,720.00 was presented by Ms. Derwin on behalf of Ms. Diaz-Valencia.
Funding Source: School Readiness Priority Program Acct. #2523-6432-56697-0442
17. Agreement with Winston Strategic Partners, LLC to provide marketing for the schools which includes cable tv, radio and digital advertising which is inclusive of all types of media, from December 26, 2023 to March 1, 2024 in an amount not to exceed \$60,000.00 was presented by Mr. Marquelle Middleton who discussed the advertising campaign and answered committee member questions about enrollment and lottery. Mr. Middleton explained that cost was contained because they are reusing last year's deliverables.
Funding Source: 2023-2024 Operating Budget Acct. # 190-40700-56694
18. Amendment #1 under Agreement 2023-CON-0379 with Shipman & Goodwin to increase funding amount from \$35,000.00 by \$90,000.00 for a total amount of \$125,000.00, to cover the costs for the remainder of the fiscal year was presented by Mr. Lamb.
Funding Source: 2023-2024 Operating Budget Acct. # 190-47400-56694
19. Amendment #1 under Agreement 2023-CON-0377 with Shipman & Goodwin to increase funding amount from \$80,000.00 by \$130,000.00 for a total amount of \$210,000.00, to cover the costs for the remainder of the fiscal year was presented by Mr. Lamb.

Funding Source: 2023-2024 Operating Budget Acct. # 190-47400-56694

20. Agreement with CT Custom Aquatics to provide start up and operational costs associated with Martinez Pool from January 2, 2024 to June 30, 2024, in an amount not to exceed \$52,500.00 was presented by Mr. Fanelli. Mr. Wilcox inquired about the vendor's Sole Source status. Mr. Lamb indicated that the letter was just issued and would be added to the backup posting.

Funding Source: 2023-2024 Capital Projects Acct. # 3C24-2461-58101

21. Agreement with Stantec Consulting Service, Inc. to provide landscape architectural for playgrounds in the district, from January 2, 2024 to June 30, 2024 in an amount not to exceed \$75,000.00 was presented by Mr. Fanelli.

Funding Source: 2023-2024 Capital Projects Acct. # 3C24-2461-58101

D. CONTRACTS:

1. Award of Contract 70205049X with Elite Construction Resources to supply and install of a motorized gym divider for King Robinson school gymnasium, from January 2, 2024 to June 30, 2024, in an amount not to exceed \$27,205.00 was presented by Mr. Alleyne.

Funding Source: ARP ESSER III Carryover Acct. # 2553-6399-56694-0030

2. Award of Contract 21907 to Concrete Creations to demolish and construct new wooden deck entrance at Sound School (Anderson, Thomas & McNeil) from January 2, 2024 to June 30, 2024, in an amount not to exceed \$202,330.00 was presented by Mr. Fanelli.

Funding Source: 2023-2024 Capital Projects Acct. #3C24-2461-58101
Presenter: Mr. Frank Fanelli Document Link: ConcreteSound

3. Contract 21903X with Tucker Mechanical to replace the existing make up air unit at Betsy Ross School from January 2, 2023 to June 30, 2024, in an amount not to exceed \$55,072.00 was presented by Mr. Fanelli.

Funding Source: ARP ESSER III Carryover Acct. # 2553-6399-56697-0474

4. Contract 21911X with New Haven Painter to renovate the contents of approximately 1,250 sq. ft. of an existing classroom acoustic sprayed ceiling at Career High School Class 302 from January 2, 2023 to June 30, 2024, in an amount not to exceed \$22,500.00 was presented by Mr. Fanelli.

Funding Source: 2023-2024 Capital Projects Acct, # 3C24-2461-58101

5. **WITHDRAWN** Contract 21912 with A. Prete to renovate weight room at Cross High School from January 2, 2024 to June 30, 2024 in an amount not to exceed \$277,909.00 was withdrawn by Mr. Fanelli.

Funding Source: 2023-2024 Capital Projects Acct. # 3C24-2461-58101

E. PURCHASE ORDERS:

1. Purchase Order under contract 21892-4-5 with Concrete Creations, LLC to repair pipe trench at Cross High School from December 14, 2023 to June 30, 2024 in an amount \$78,800.00 was presented by Mr. Fanelli.

Funding Source: 2023-2024 Capital Projects Acct. # 3C24-2461-58101

2. Purchase Order under State Contract 18PSX0319 with Sports Construction of Ct. to install and move bleachers at Cross High School from January 2, 2024 to June 30, 2024, in an amount not to exceed \$31,680.00 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. # 3C20-2084-58101
3. Purchase Order under State Contract 21PSX0106AA with Tucker Mechanical to repair leaks on boiler at Cross High School from January 2, 2024 to June 30, 2024, in an amount not to exceed \$85,043.00 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. # 3C24-2461-58101
4. Purchase Order under State Contract 19PSX0088 with Utility Communications to install a bidirectional amplifier system at Career High School from January 2, 2024 to June 30, 2024, in an amount not to exceed \$107,120.13 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Operations Budget Acct. # 3079-MB01-54411
5. Purchase Order under State Contract 19PSX0088 with Utility Communications to install a bidirectional amplifier system at Hillhouse High School from January 2, 2024 to June 30, 2024, in an amount not to exceed \$105,815.50 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Operations Budget Acct. # 3079-MB01-54411

F. CHANGE ORDERS:

1. Change Order #1 of Contract 21687-4-5 with Sports Construction of CT, LLC to increase funding amount from \$50,000.00 by \$10,000.00 for a total amount of \$60,000.00 to cover costs incurred for the remainder of the fiscal year was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. # 3C22-2261-58101 (\$50,000.00)
2023-2024 Capital Projects Acct. # 3C24-2461-58101 (\$10,000.00)

II. DISCUSSION:

- **YFCE RFQ Process Overview and Afterschool Programs:** Ms. Joseph Lumpkin provided a presentation on the goals for extended learning and enrichment opportunities, the RFQ process, community partners and the evaluation process. A discussion ensued about equitable funding for services and the potential for opening the process to new contractors and enhancements to the evaluation process. Ms. Hannans recommended editing of slide #9 to clarify encumbrances. Mr. Wilcox asked Ms. Joseph Lumpkin to provide a memo for the Board of Education that details how conflict of interests is handled. Dr. Yarborough suggested that we may consider adding a question to the Agreement memo asking if a conflict of interest exists. Mr. Wilcox asked that Ms. Joseph-Lumpkin provide a detailed memo related to the Arte Amendment, discussing how the conflict of interest is handled. The memo should be posted with the Board of Education packet.

At the conclusion of the presentation and discussion, Mr. Wilcox asked committee members about moving on action items. Members agreed to move items forward to the Board of Education:

Motion: A motion by Dr. Yarborough, seconded by Mr. Wilcox, to Recommend Approval of 5 Abstracts, 21 Agreements, 4 Contracts, 5 Purchase Orders and 1 Change Order was unanimously approved by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

- **Facilitates Master Plan:** Dr. Negrón introduced the plan, noting that it is Part 1 of a more detailed plan that will be used to guide a Capital Plan for the future. She anticipates presenting that plan to the committee in the upcoming month. Mr. Lamb introduced Mr. Jay Brotman from Svigals + Partners, and Mr. Kemp Morhart, from The S/L/A/M Collaborative who provided a summary of findings and recommendations for the facilities plan. At the conclusion of their presentation, Mr. Lamb reviewed vision and goals for the project. As a task force will be required for the implementation of the plan, Mr. Wilcox suggested that the City-Wide Building Committee be utilized to assist with that function. He also suggested that the links and presentation be sent to the Board in advance.

Adjournment: A motion by Ms. Rivera, seconded by Mr. Wilcox to adjourn the meeting at 7:50 p.m., passed by Roll Call Vote: Ms. Rivera, Yes; Mr. Wilcox, Yes. Dr. Yarborough not present at this time.

Respectfully submitted,

Patricia A. DeMaio